

# BAYBIO

## SPONSOR DISPLAY TABLE INFORMATION

**Event:** Gene Acres 2005  
**Date:** Thursday, September 29, 2005

**Address:** San Mateo Marriott  
1770 South Amphlett Blvd.,  
San Mateo, California 94402  
<http://www.sanmateomarriott.com>

**BayBio Contact:** Misha Tsirulnikov at 650-871-7101 or [misha@baybio.org](mailto:misha@baybio.org)

**Setup:** Thursday, September 29, 2005 6:30am – 8:00am

Upon arrival on-site, please check-in with a BayBio representative at the registration table, located at the top of the stairs on the second level. Please indicate that you are a SPONSOR representative responsible for setting up a display table.

BayBio will provide each sponsor with a 6" rectangular table. Standard hotel linen is white with skirting available in green or burgundy. No electric, phone or internet service is provided. However, special arrangements can be made, based on individual needs.

### **Exhibitor Information**

Company Name: \_\_\_\_\_  
Contact Name/Title: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
\_\_\_\_\_

Names/Titles of **All** Company Representatives Attending Event:

\_\_\_\_\_  
\_\_\_\_\_

Do plan to use your own linens? Yes \_\_\_ No \_\_\_  
Are you bringing a table-top display? Yes \_\_\_ No \_\_\_ Dimensions: W \_\_\_ H \_\_\_  
Other needs? Specify: \_\_\_\_\_  
Will your display table be: Staffed \_\_\_ Unattended \_\_\_  
Will you be shipping exhibitor materials? Yes \_\_\_ No \_\_\_ How Many Boxes? \_\_\_

Please ship your materials to the hotel address above, marked **attention Sunni Van Wagner, Catering Manager / BayBio2005 Conference.**

**Make sure to clearly label all of the shipped boxes with your company name – we cannot guarantee receipt & delivery of your shipments otherwise.**

Your shipped conference materials can be located in the Boardroom (second level) after 6:30am on Thursday, September 29, 2005. To confirm receipt of your shipment, please contact Misha Tsirulnikov at 650-871-7101.

Please complete & return to Misha Tsirulnikov  
Fax #: (650) 871 – 7555 By September 22, 2005