

BAYBIO

SPEAKER INFORMATION & AUTHORIZATION FORM

BayBio2005: Returns on Innovation

Date: Thursday, April 28, 2005
Registration: 7:00am-8:00pm
Conference: 9:00am-5:00pm
Reception: 5:00pm-6:30pm

Address: San Mateo Marriott
1770 South Amphlett Blvd.
San Mateo, California
94402

<http://www.sanmateomarriott.com>

If you have any questions – please contact BayBio committee member with whom you are working on your session or to reach BayBio directly please contact Misha Tsirulnikov at 650-871-7101 and misha@baybio.org

Please arrive on-site no later than 1 (one) hour prior to your scheduled presentation.

To obtain your conference credentials, you will need to check-in with a BayBio representative at the speaker registration table, located in the Marina Room on the second level of the Marriott.

The Marina Room also will serve as a Speaker-Ready Room throughout the day. This room can be utilized by the speakers to go over panel format and rehearsal of their presentations. A laptop, overhead projector and a screen will be provided, should you need to run through individual presentations.

Each conference session location will be equipped with a laptop (PC), overhead projector, a screen and microphones.

- I plan on doing a PowerPoint Presentation
- I have additional AV equipment needs (please specify):

If you plan on using a PowerPoint presentation, in order to avoid technical glitches, incompatibility issues and for your convenience, your presentation will be pre-loaded on a PC laptop that BayBio will provide. Therefore, you need to submit your PowerPoint presentation via email to misha@baybio.org by 5:00 pm California on Friday, April 22, 2005. We also advise you to bring a back-up copy of your presentation with you on a CD or a memory card-type device (USB).

BayBio would like to make all conference presentations available to the attendees in an electronic format after the conference, so please fill out and send us your consent form) Thus, we request that you use only a limited number of, or no, paper hand-outs during your presentation.

Conference speakers are welcome to attend conference functions throughout the day.

PLEASE COMPLETE THE INFORMATION BELOW AND EMAIL TO misha@baybio.org OR SEND BY FACSIMILE TO MISHA TSIRULNIKOV AT **650-871-7555**:

Speaker Name (Print):

Track and Session Title:

PLEASE CHECK AS APPROPRIATE BELOW:

- I plan to attend the entire conference
- I plan to attend for my presentation only

**PLEASE FILL OUT AND RETURN TO BAYBIO
(SEE BELOW FOR FAX AND EMAIL ADDRESS)
NO LATER THAN APRIL 14, 2005**

MATERIALS AUTHORIZATION FOR REPRODUCTION AND WEB ARCHIVES

My permission is granted for BayBio to reproduce my materials for my presentation at "BayBio2005: Returns on Innovation" and to archive my presentation in a restricted BayBio members-only area of the BayBio website. My copyright as author will be retained by me.

Speaker Signature

Speaker Name (Please Print)

Date signed: _____, 2005

VIDEO & AUDIO RECORDING AUTHORIZATION

BayBio may be video- and audio-taping portions of BayBio 2005 conference sessions. Please sign below to give us authorization to record your session(s).

My permission is granted for BayBio to video and/or audio record my conference session(s) and to make available to third parties such video or audio recordings.

Speaker Signature

Speaker Name (Print)

Date signed: _____, 2005

**PLEASE FAX OR EMAIL BACK TO MISHA TSIRULNIKOV
NO LATER THAN 5:00 PM CALIFORNIA TIME APRIL 14, 2005**

FAX: (650) 871-7555
EMAIL: misha@baybio.org